



# GARHBETA COLLEGE

(Accredited by NAAC)

Affiliated to Vidyasagar University

P.O.: GARHBETA ✦ DIST.: PASCHIM MEDINIPUR (W.B.)

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Ref.No.....

Date.....

## NOTICE

10-09-2015

A meeting of the Governing Body of Garhbeta College will be held on **17-09-2015** (Thursday) at **11-30 AM** in the Principal's chamber to discuss the following agenda. All members are requested to attend the said meeting.

Dr. Mahadeb Maity, Bursar of the college also invited to be present in the meeting.

### Agenda:

1. Leave encashment of Sri Lalit Mohan Samanta, Retd. Librarian of Garhbeta College
2. Inclusion of outside members in the IQAC of the college as per UGC Guidelines.

3. Miscellaneous.

4. Selection of site for construction of new building  
under RUSA.

*10/9/15*  
(Dr. Hariprasad Sarkar)  
Principal & Secretary, GB

**Principal & Secretary, G.B.**  
**Garhbeta College**  
**Garhbeta, Paschim Medinipur**

Copy to-

- 1) Sri Narayan Chandra Maiti, President, GB
- 2) Smt. Lipika Piri, Sabhapati, Panchyat Samity, Garhbeta-I
- 3) Shri Dulal Mondal, Govt. Nominee
- 4) Shri Asim Kr. Ojha, Govt. Nominee
- 5) Dr. Ajoy Kr. Maity, VU Nominee
- 6) Shri. Susil Kr. Bera, Teachers' Representative
- 7) Shri Sanjib Kr. Mukherjee, Teachers' Representative
- 8) Shri Chandan Nag, Teachers' Representative
- 9) Dr. Sushil Kr. Ghosh, Teachers' Representative
- 10) Shri Shyamal Kr. Saha, Nonteaching Representative
- 11) Shri Pudan Chandra Santra, Nonteaching Representative

Dr. Mahadeb Maity, Bursar ( Invitee)

Meeting of the Governing Body of Garhbeta College  
on 17-9-2015 (Thursday) at 11-30 AM

Members Present:

<u>Signature</u>	<u>Full Name</u>	<u>Designation</u>
1. Narayan ch. Maity	NARAYAN CHANDRA MAITI	President
2. Dr. 12/9/15	DR. HARIPRASAD SARKAR	PRINCIPAL
3. Dulal Mandal	SRI DULAL CH. MANDAL	GOVT. NOMINEE
4. Lipika Piri	SMT. LIPIKA PIRI	SABHAPATI, GARHETA BLOCK-I
5. 17.9.15	SANTIB KUMAR MUKHERJEE	Teachers Representative
6. Anim Kumar Ojha	ASIM KUMAR OJHA	GOVT NOMINEE
7. Susil Kumar Bera	SUSIL KUMAR BERA	TR
8. Sushil Kumar Ghosh	SUSHIL KUMAR GHOSH	TR
9. Shyamal Kumar Saha	SHYAMAL KUMAR SAHA	N.T.R
10. Phudan chandra Santra	<del>Phudan ch. Santra</del> -	N.T.R.
11. Mahadeb Maity	MAHADEB MAITY -	BURSAR (INVITEE)
12. Chandan Nag	CHANDAN NAG	TR
13.		

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Resolution on the next page

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Sri Narayan Chandra Maiti, President of GB takes the chair.

At first, the minutes of the previous meeting of the GB, dt. 20-08-2017, were read out and confirmed.

**Agenda No. 1: Leave encashment of Sri Lalit Mohan Samanta , retd. Librarian of Garhbeta College**

Considered this agenda and the Principal read out the prayer of Sri Lalit Mohan Samanta ,retd. Librarian of Garhbeta College for his leave encashment, who retired w.e.f. 01-03-2014.

Sri Lalit Mohan Samanta joined this college as Librarian on 21-04-1982 and retired on 28-02-2014. It has been resolved regarding leave encashment of Sri Lalit Mohan Samanta, retd. Librarian of Garhbeta College, for his total length of service at Garhbeta College of 31 years 10 months 8 days without break, the leave encashment of 255 days (as per Govt. Order No. 348-Edn(CS)/1C-166L/2005 dt. 24-04-2014) be recommended to the DPI, Govt. Of West Bengal. The Principal be authorized to certify that last position of Earned Leave as on 28-02-2014 of Lalit Mohan Samanta , retd. Librarian and issue a certificate regarding his Earned Leave.

**Agenda No. 2 : Inclusion of outside members in the IQAC of the college as per UGC guidelines.**

Principal reported that the IQAC published with the different subcommittees on 31-08-2015 as recommended by the UGC was incomplete and outside members to be included as per UGC guidelines.

The house discussed about the composition of IQAC as per guidelines of NAAC (Revised in October, 2013) and framed a complete and functional IQAC to maintain its proper Vision and Mission to target our next NAAC in 2019. The composition of IQAC has been formed with the following members:

1. Chairperson: Principal ( Category No. 1, As Head of the Institution)
2. Prof. A. Mollah ( Co-ordinator) (Category No. 7, From senior teachers)
3. Prof. S. Mukherjee ( Member) (Category No. 3, From Teachers)
4. Dr. M. K. Das ( Member) (Category No. 3, From Teachers)
5. Dr. S. M. Patra ( Member) (Category No. 3, From Teachers)
6. Dr. S. Ghosh ( Member) (Category No. 3, From Teachers)
7. Dr. M. Maity ( Member) (Category No. 3, From Teachers)
8. Prof. S. K. Bera ( Member) (Category No. 3, From Teachers)
9. Prof. C. Nag ( Member) (Category No. 3, From Teachers)
10. Prof. S. Jana ( Member) (Category No. 3, From Teachers)
11. Sri Shyamapada Ghosh ( Member) (Category No. 2, From administrative officers)
12. Sri Asim Kr. De ( Member) ( Category No. 2, From administrative officers)
13. Sri Asim Kr. Ojha ( Member) (Category No. 5, From Alumni)
14. Smt. Lipika Piri ( Member) (Category No. 5, From local society)
15. Prof. Sarat Kr. Roy ( Member) (Category No. 5, From Alumni)
16. Mr. Shyamal Kr. Mahapatra ( Member) (Category No. 6, From Stakeholders)
17. Mr. Sekhar Roy ( Member) (Category No. 6, From Industrialists)
18. Mr. Chanchal Sinha ( Member) (Category No. 6, From Stakeholders)

The existing Co-ordinator of IQAC , Prof. S. K. Bera, has submitted his resignation to the Principal of the college on 16-09-2015 and it was placed to the GB meeting . The house accepted his resignation w.e.f. 01-10-2015, so the new committee will act on and from 01-10-2015

**Agenda No. 3. Selection of site for construction of new building under RUSA**

As per physical verification of the site of construction with GB members along with Executive Engineer, Sri Arun Roy, Paschim Medinipur, Zilla Parishad, ( invitee & member of Building Committee) for new building under RUSA, it was decided that the building will be constructed behind Chemistry department in L-pattern modifying the straight plan but other part of plan will remain unaltered.

*Narayan ch, Maiti*

**Agenda 4. ( Miscellaneous )** : The house discussed about some miscellaneous agenda and taken the following resolutions:

- a) Rs. 3000/- each to daily wage workers, Guest Teachers & contractual teachers (OMSV) be paid as ex-gratia for Durga Puja Festival.
- b) On the basis of re-application of Saswata Singha, daily wage worker , dt 31-08-2015, his leave for 24 days be approved sympathetically and he be paid 24 days salary.
- c) Puja advances for the teaching & non teaching employees being enhanced from Rs. 7,000/- to 10,000/- and the amount @ Rs. 1000/- be recovered month wise from the salary.
- d) It has been resolved that operator of N. S. O. U. of this collége be changed and the name of Dr. M.K. Das be replaced by Dr. Hariprasad Sarkar, Principal of the college.
- e) The Duty leave for Sri Tamal De, Lab Instructor of Botany Department & NCC Officer (ANO of Coy-4) of the college be granted for his participation in the NCC Camp at Salua , KGP on and from **30-08-2015 to 08-09-2015**.
- f) The letter of **Dr. Mangal Kumar Nayak**, PTT in History (dt. 19-09-2015) along with his provisional Ph. D award certificate from Jadavpur University (dt. 17-07-2015 ) was produced by the Principal in the meeting for registering in the college record. The President and all other members wished to congratulate Dr. M.K. Nayak , PTT in History for his Ph. D. Award and Principal was requested to register it in the college record. The Principal & Secretary of the college also be requested to issue a letter congratulating Dr. M.K. Nayak.

Meeting ends with thanks to the chair.

*Narayan ch. Maiti*  
( SRI Narayan Chandra Maiti)

President of the meeting